



**Government of West Bengal
Food & Supplies Department
(Procurement Cell)
Khadyashree Bhawan
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<https://food.wb.gov.in>**



File No. E- 992268

No. 4729-FS/Sectt./Food/4P- 08/2025

Date 24.09.2025

ORDER

Sub: Furnishing Bank Guarantee (BG) By the Rice Mills

The Rice Mill will be considered as empanelled and be available for tagging for delivery of paddy to subject to -

- a. 100% delivery of CMR of earlier KMS,
- b. Submission of minimum prescribed Bank Guarantee,
- c. Signing of Bipartite Agreement with DCFS **(BA-I)** and at least one CMR agency **(BA-II)**,
- d. Registration of authorised representative,
- e. Registration of GPS enabled and VLTS complaint commercial goods vehicle,

Furnishing of Bank Guarantee by the empanelled Rice Mill is one of the major criteria for execution of Agreements and simultaneous tagging with the purchase centers during KMS 2025-26.

Furnishing Bank Guarantee by the empanelled Rice Mills will be guided by the following criteria mentioned below:

1. In case of new BG, Rice Mills shall have to furnish **Security Deposit** in the form of e-Bank Guarantee (e-BG) format only from NeSL listed banks, excluding Foreign Schedule Bank. In case of other banks (non-NeSL listed) only the physical BG may be submitted. However, the facility of submission of physical BG will be available till 31st March 2026.

2. **Bank Guarantee** to be furnished by the Rice Mills are as detailed below:

Category	Details of Categories	BG requirement equivalent to % of cost of paddy at MSP to be delivered	Relaxation on paddy holding limit, if allowed
A	Empanelled Rice Mills who have delivered all RCMR of KMS 2024-25 and NEW Rice Mill that submitted BG and signed agreements (BA- I & II) by 10.10.2025 and uploaded by DCF&S by 11.10.2025	35%	Eligible
B	Empanelled Rice Mills who have delivered all RCMR of KMS 2024-25 and NEW RICE MILL that submitted BG and signed agreements (BA-I & II) by 17.10.2025 and uploaded by DCF&S by 18.10.2025	40%	Eligible
C	Empanelled Rice Mills who have not submitted BG equivalent to cost of paddy at least 2% of the Annual Milling Capacity in KMS 2024-25 and submitted BG and signed agreements (BA-I & II) by 17.10.2025 and uploaded by DCF&S by 18.10.2025	60%	Eligible
D	Mills of questionable performances in KMS 2024-25 or earlier KMS submitted BG and signed agreements (BA-I & II) (on or before 17.10.2025) and uploaded by DCF&S in the portal within 18.10.2025.	50% -100% as decided by DLMC or DDPS	Not eligible
E	Rice Mills who have not submitted any BG in KMS 2024-25, submitted BG and signed agreements (BA-I & II) and uploaded by 17.10.2025 and uploaded by DCF&S by 18.10.2025	70%	Not eligible
F	The Rice Mills empanelled in KMS 2024-25, which have received paddy less than 10% of their annual milling capacity due to their own problems submitted BG and signed agreements (BA-I & II) by 17.10.2025 and uploaded by DCF&S by 18.10.2025	60%	Not eligible
G	Rice Mill of any category submits BG and signs agreements (BA-I & II) after 17.10.2025 as the case may be.	Minimum 70% or more as fixed by DLMC or DDPS, as per 'D' above	Not eligible

3. **Minimum Bank Guarantee:**

- Rice Mills having milling capacity less than 24 Ton per shift of 08 hours have to submit a minimum BG equivalent to the cost of paddy corresponding to 3% of Rice Mill's Annual Milling Capacity at MSP or Rs. 60 lakh whichever is higher.
- Rice Mills having milling capacity more than or equal to 24 Ton per shift of 08 hours have to submit a minimum BG equivalent to the cost of paddy corresponding to 3.5% of Rice Mill's Annual Milling Capacity at MSP.

4. **Verification** of BG / e-BG shall be done in accordance with the Orders No. 688649/2025 dated 09.09.2025 and No. 4728-FS/Sectt./Food/4P-08/2025 dated 24.09.2025.
5. CMR agency shall sign the BA-II agreement promptly after BA-I has been signed and enter the details of Agreement and upload the scanned copy in the portal on the same day but not later than next day (within 24 hours) under any circumstances. System shall not allow to upload after 24 hours of the date of agreement.

1. **Validity of the BG:**

- i. The validity period of bank guarantee shall be till 30th September, 2026 at the time of signing the agreement.
- ii. **The claim / encashment period of the BG shall be at least 3 months after the validity period.**
- iii. If any BG is already submitted by a Rice Mill and is valid as on the date of signing the agreement that will be counted as a valid BG. For this, a BG having validity beyond 31st December, 2025 only shall be considered. However, the same shall be replaced by another BG of equivalent amount at least 15 days before the expiry date, which shall be valid till 30th September, 2026. Counting of the BG for considering the paddy limit including relaxation, if any, shall stop 30 days prior to the date of expiry.
- iv. The Bank Guarantee may be released after three (3) months from the date of completion of last delivery of CMR by the Rice Mill.

6. **Relaxation in paddy holding limit :** To encourage early participation of Rice Mills in paddy procurement relaxation of paddy holding limit will be provided to the empanelled Rice Mills falling under category A, B & C only and who have submitted minimum prescribed BG and executed agreements (BA-I and BA-II) as below:

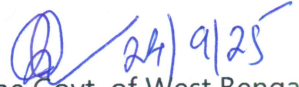
Date of submission of BG and Agreements BA-I and at least one BA-II	Extent of relaxation in paddy holding limit
within 09.10.25	2.5 times
within 16.10.25	2.25 times
within 31.10.25	2 times
within 07.11.25	1.5 times

7. These relaxations shall be available only on the total BG submitted up to the above-mentioned dates, as per the dates of submission and relaxation shall be available upto 31st March, 2026.
8. However, the relaxation shall be withdrawn by DCF&S in following situations:
 - a) If any Rice Mill fails to attend any paddy purchase center for consecutive 7 days or more than 3 days on 3 occasions.
 - b) If any Rice Mill fails to deliver resultant CMR within the district or other district for consecutive 2 occasions.

9. **Provisions related to Rice Mills empanelled with 100% BG :**

- a) Entire CMR shall be delivered by these Rice Mills within the next month of paddy received. For example, CMR equivalent to paddy dispatched in November shall be delivered within December. If CMR is not delivered on the due date, DCF&S/ CMR agency shall de-tag the Rice Mill and tag another Rice Mill with the concern purchase centers. DCF&S shall inform in writing to CMR agencies where the concerned Rice Mill is tagged with a request to de-tag the Rice Mill and tag another until CMR is delivered and DCF&S shall again inform in writing to the CMR agency to resume tagging of the concerned.
- b) The DCF&S shall ensure physical verification of the stock of paddy as well CMR once in every fortnight for the Rice Mills and make videography of the stock.

This is issued with the approval of the competent authority and in the interest of paddy procurement.

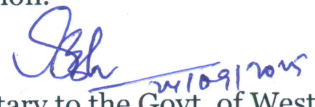

Special Secretary to the Govt. of West Bengal
Food & Supplies Department
Email: proccell.fs-wb@bangla.gov.in

No. 4729/1(12)-FS/Sectt./Food/4P- 08/2025

Date 24.09.2025

Copy forwarded for information and taking necessary action to:-

1. The Managing Director, BENFED,
2. The Managing Director, WBECSCLtd.,
3. The Director, Dte. of DDP&S, F&S Department,
4. The Managing Director, PAMCL,
5. The Special Secretary, ITR Cell, F&S Department,
6. The Special Secretary, Procurement Cell, F&S Department,
7. The CEO, CONFED,
8. The Branch Manager, NAFED,
9. The P.S. to the Hon'ble MIC, F&S Department,
10. The P.S. to the Hon'ble MoS, F&S Department,
11. The President Bengal Rice Mill Owners' Association.
12. The President West Bengal Rice Mill Owners' welfare Association.


Sr. Deputy Secretary to the Govt. of West Bengal
Food & Supplies Department.

Any further correspondence or communication in reference to this communication should be addressed to the signing authority and send to the email ID: proccell.fs-wb@bangla.gov.in